



## United Methodist Appalachian Ministry Network Hunger and Poverty Grant Application

FORM UPDATED FOR SPRING 2022

### APPLICATION GUIDELINES

#### **Funding cycles and deadlines:**

Applications are accepted at any time; however, applications are only reviewed and funded twice a year. The submission deadline in 2022 is April 1, 2022. Complete applications must be received on or before the submission deadline to be considered for that cycle of funding. Incomplete applications can be held until the next funding cycle.

Note: Holston Conference applicants, please check with the Holston Conference office for additional submission requirements.

#### **Funding availability and funding awards:**

UMAMN Grant Funds are made possible by the General Board of Global Ministries General Advance #982041. Additional funding for Hunger & Poverty grants is received through special contributions and sources such as Amazon Smile and PayPal donations.

**The maximum funding amount an applicant can receive per funding cycle is \$2,500. Projects may be funded a maximum of three years; however, there is no commitment beyond the current award and projects can only receive a grant award once during a twelve (12) month period.**

**Depending on funding availability, applications may receive an award that is less than the requested amount.**

#### **Eligibility and use requirements:**

Priority will be given to projects that address causes and barriers related to hunger and poverty. Projects must be church-related – local, district, conference, or ecumenical (must have active United Methodist involvement.) General Advance Special ministries are eligible for grant funding for new and emerging projects only.

Projects seeking repeat funding must have previous grant reports on file at the time a request is made.

Grants must be used for projects within the geographic region of Appalachia and that serve a majority of Appalachian people. Please contact UMAMN if you have questions about the Appalachian region. Grants cannot be used for agency/ministry operating expenses but may be used for non-agency/ministry resource persons.

**Application requirements:**

Every question must be complete, all applicable attachments must be submitted, and all signatures must be received for the application to be considered complete.

It is very important that applications include financial information and budgets that are complete, up-to-date, and supported by documentation (estimates, quotes, etc.), if necessary.

Please contact UMAMN with questions you have while working on your application.

**Application Submittal:**

For additional information or questions, please contact  
Angela Kirtdoll, Executive Coordinator  
Submit Application and Attachments to:  
[umamn.kirtdoll@gmail.com](mailto:umamn.kirtdoll@gmail.com)

Please contact us if you don't receive a confirmation of receipt email. 740-424-6967.

**Award process:**

Applications will be processed by UMAMN staff and provided to the UMAMN Hunger & Poverty Grant committee for review. During the review process, the committee may have additional questions or request additional information from applicants. Final grant approval will be made by UMAMN during the regular spring and fall meetings. Applicants who are awarded a grant will be notified by email soon after final approval by UMAMN. A letter outlining any additional requirements will follow the email, and the presentation of the grant check will be made by the United Methodist district representative from the project area. At the discretion of UMAMN, the check for the grant award may be written to the United Methodist Church that is active in the project instead of the applicant.

**Final report:**

A final report is required from all applicants that receive a grant award. Final reports are due at the completion of the project or 12 months after the grant is received. Guidelines for the final report can be requested from UMAMN or downloaded from [www.umamn.org](http://www.umamn.org). UMAMN will use the final report to highlight the impact of the partnership between the applicant and the Hunger & Poverty grant program and UMAMN. Please consider ways that you can document your project through photos and videos that can be used on the UMAMN website and other materials. Applicants seeking grant funds for the second and/or third time, must have a report on file for the most recent grant received before a new application will be considered.



# United Methodist Appalachian Ministry Network

## United Methodist Appalachian Ministry Network Hunger and Poverty Grant Application FORM UPDATED FOR Spring 2022

### APPLICATION

#### ***Applicant Information:***

Agency/Ministry Name:

Project/Program Name:

Director/Pastor:

Address:

Telephone:

Fax:

E-mail:

Agency/Ministry Staffing: # of Paid:

| # of Volunteers:

#### ***United Methodist Connection:***

**(MUST provide name and address of all three below)**

United Methodist Church (local):

United Methodist District:

United Methodist Conference:

**Ecumenical (Non United Methodist) Organization:**  Yes or  No If YES what is the United Methodist involvement with this project? Project must have active UMC participation for consideration.

Angela Kirtdoll Executive Coordinator

kirtdoll [umamn@gmail.com](mailto:umamn@gmail.com) 301 North Street Steubenville, Ohio 43952

| Appalachian Ministry Network - #982041



# United Methodist Appalachian Ministry Network

## ***Budget Information:***

Total Agency Budget: \$

Total Project Budget: \$

Request: \$ (\$2,500 Maximum.)

To be used in Fiscal Year:

## ***Additional Applicant Information:***

### **Please answer the following questions Yes or No:**

Agency/Ministry program is a 501c3 tax exempt: Yes No

Other exemptions:

Agency/Ministry program is governed by a Board of Directors: Yes No

Board of Directors includes persons with income determined to be at or below federally designated poverty levels: Yes No

Receives United Methodist Annual Conference funding: Yes No

If yes, list amount: \$

Receives United Methodist District funding: Yes No

If yes, list amount: \$

Receives UM General Boards/Agencies funding: Yes No

If yes, list amount: \$

Agency/Ministry program has adopted "Safe Sanctuaries Policies" or similar policy to safe-guard vulnerable persons: Yes No

([www.gbod.org/ministries/family/safe/need\\_help.htm](http://www.gbod.org/ministries/family/safe/need_help.htm))

Are there projects/organizations in your area with similar programs: Yes No

If yes, list:

Agency belongs to area food bank or Feeding America: Yes No

Is there community support for this project? Yes No

If yes, explain;

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# United Methodist Appalachian Ministry Network

*If this grant will benefit NEW participants that are being or will be recruited and you do not have demographic information to report at this time, please check this box.*   
*You will be expected to submit project statistics with your final report.*

Project will serve: Male          Female          Children          Youth          Senior Citizens

Participant ages range from to

Racial /Ethnic Groups Served: Black, White, Hispanic, Native American, Other

Percentage of project recipients that are (consider themselves to be) Appalachian:

***Please attach a narrative that includes the following information:***

- How will the funds be used? Please be specific.
- Project Goals and Timeline:
- Project Objective: (Must be measurable.)
- Method to be used to measure results:
- What are the expected results of your project: (Short and long-term)
- Provide a plan of future sustainability, please identify partnerships.
- Project Statistics: (Please be specific and use actual numbers.)

***Application Attachments:***

For your application to be complete, please attach the following documents:

1. End-of-Year financial report, if available, for the project proposal (not the total ministry budget)
2. Submit an income/expense statement that identifies income sources.
3. A current brochure/promotional flyer or other publicity. (If available.)
4. Completed Signature Page- ALL four signatures required (See the following page.)
5. Application with project narrative

**The APPLICANT is requested to notify the UMAMN office by email or phone after the application is completed and forwarded for signatures. In the past, applications have been lost in the mail or delayed at the Conference office. Completed applications must be received by the deadline to be considered during the current cycle.**

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# United Methodist Appalachian Ministry Network

## United Methodist Appalachian Ministry Network Hunger and Poverty Grant Application FORM UPDATED FOR 2021

### SIGNATURE PAGE

ALL SIGNATURES SHOULD BE AFFIXED PRIOR TO EMAILING OR MAILING TO UMAMN.  
SCANNED COPIES WILL BE ACCEPTED

Signatures on this page indicate that

- this project is known to the individual signing below;
- the application has been reviewed and the work evaluated; and
- The project has been deemed worthy of support from UM Advance Special funds.

UMAMN Grant Funds are made possible by GBGM General Advance #982039.

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(Signature of Applicant)

(Title)

(Date)

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(Signature of District Superintendent)

(District)

(Date)

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(Signature of Director Connectional Ministries)

(Conference)

(Date)

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(Signature of Bishop)

(Episcopal Area)

(Date)

ANY ADDITIONAL INFORMATION/DOCUMENTATION REQUESTED OF APPLICANT MUST BE PROVIDED WITHIN A REASONABLE PERIOD OF TIME. FUNDS CANNOT BE DISTRIBUTED IF MISSING ITEMS HAVE NOT BEEN PROVIDED.

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